

# Washoe County Republican Central Committee Bylaws

As Amended 25 April 2022

Index	1
Article I – Name	3
Article II – Purpose	3
Section 1 General Purposes	
Section 2 Specific Objectives	
Article III – Membership	3
Section 1 Precinct Membership	
Section 2 WCRCC Voting Members	
Section 3 Membership by Nomination	
Section 4 Responsibilities	
Section 5 Resignation, Removal and Replacement	
Article IV – Officers	5
Section 1 Election, Term, Resignation, and Replacement	
Section 2 Duties of Officers	
Article V – Executive Committee	7
Section 1 Members and Dates of Meetings	
Section 2 At-Large Members	
Section 3 Vacancies	
Article VI – Meetings	8
Section 1 Regular Meetings	
Section 2 Special Meetings	
Section 3 Biennial Precinct Meetings	
Article VII – County Convention	10
Section 1 Purpose	
Section 2 Dates	
Section 3 Delegates	
Section 4 Officers	
Section 5 Convention Committees	
Section 6 Delegates to the State Convention	
Article VIII – Committees	12
Section 1 Standing	
Section 2 Special	
Article IX – Nevada Republican Central Committee	14
Section 1 Representatives	
Section 2 Vacancies	

Article X – Parliamentary Authority	14
Section 1 Parliamentary Authority	
Section 2 Interpretation of Bylaws	
Article XI – Amendments	15
Section 1 Procedure	
Section 2 History of Amendments	

## **Article I: Name**

The name of this organization is the Washoe County Republican Central Committee, hereafter referred to as the "WCRCC".

## **Article II: Purpose**

Section 1. The guiding philosophy of the WCRCC is the promotion of sound, honest, conservative government that upholds the Constitutions of the United States and the State of Nevada. We stand for lower taxes, smaller government, personal responsibility, and strong national defense.

Section 2. The specific objectives of the WCRCC are:

- A. To provide leadership and manage the affairs of the Republican Party in Washoe County.
- B. To elect Republican candidates at all levels of government, including non-partisan races.
- C. Building and maintaining an active party organization by
  1. Recruiting and supporting strong, qualified candidates;
  2. Raising adequate funds to accomplish the objectives of the WCRCC;
  3. Maintaining solid precinct organization to assist in voter registration drives;
  4. Encouraging Republican Party members to vote;
  5. Informing Republican Party members and the general electorate on Republican philosophy, issues, candidates and office holders through political education and activities;
- D. To keep the public informed concerning affairs of the Republican Party;
- E. To promote and encourage participation by all Republicans in party activities;
- F. To foster loyalty to the Republican Party and promotion of the party's ideals;
- G. To actively recruit new Republicans.

## **Article III: Membership**

Section 1. Precinct membership

- A. Precinct eligible membership shall be established by reference to the Washoe County Registrar's registered voters list on the first Monday of January of each election year entitling each precinct one Central Committee member for each 50 registered Republicans.
- B. It shall not be changed until the membership for the next County Convention year's precinct meeting is determined.
- C. Is entitled to one delegate for each 50 registered Republican voters or major fraction thereof, residing in that precinct as of the first Monday of January of each election year; the number of registered voters is as provided by the County Registrar of Voters

Section 2. WCRCC voting members:

- A. Shall be nominated at the Biennial Precinct Meetings (formerly known as the "Caucus") and elected at the County Convention.
  1. Each voting precinct is entitled to as many WCRCC members as that precinct is authorized delegates to the County Convention as in Article III, Section 1, C
  2. Each voting precinct is entitled to at least one WCRCC member.
- B. After election at the County Convention, each member shall serve for a period of two years and until their successors have been elected. The following shall also be full voting members of the WCRCC:
  1. The elected and appointed officers of the WCRCC;
  2. The immediate past WCRCC Chairman, if not removed from office by the WCRCC;
  3. Current president of official clubs recognized by the WCRCC;

4. Members of the Republican National Committee residing in Washoe County;
5. Elected officers of the State Central Committee who reside in Washoe County;
6. Members of the Nevada State Legislature representing Washoe County;
7. Nevada State Constitutional Officers residing in Washoe County;
8. Current President of the Nevada Federation of Republican Women provided she resides in Washoe County

### Section 3. Membership by nomination

- A. Vacancies in WCRCC membership may be filled between County Conventions by nomination
- B. Any person requesting to be nominated for membership on the WCRCC must complete the Central Committee Application Form.
- C. Upon verification of their registration as a Republican, an open spot on their precinct, and review by the Leadership, the Secretary will put their name on the list to be nominated at the next Central Committee meeting.
- D. Membership is then dependent on election by the WCRCC at the following Central Committee Meeting.
  1. Applicants for membership must be present at the meeting when nominated or present at the meeting when elected, generally the next meeting after their nomination. In the event applicants for membership will be absent for either the meeting when nominated or the meeting when elected, the applicants must have notified the Secretary of the WCRCC of their absence by telephone or email.
  2. A member newly elected to fill a WCRCC vacancy may vote on general business matters at the meeting where elected but is precluded from voting on any officer elections or Executive Committee member elections at that meeting, if such occur.
  3. Any person elected pursuant to this paragraph serves until the next County Convention and his/her successor has been elected;

### Section 4. Responsibilities of members of the WCRCC:

- A. Must be a registered Republican voter in Washoe County, Nevada;
- B. Must keep the Secretary advised of his/her correct address (both physical and mailing), email address, and telephone numbers;
- C. Must be responsible for being familiar with these Bylaws;
- D. Must support Republican candidates;
- E. May actively and/or openly support any candidate who most closely aligns with our core values for any partisan or non-partisan office, provided there is no candidate registered as a Republican seeking the same partisan or non-partisan office;
- F. Shall sign the attendance record at each meeting.

### Section 5. Resignation, removal, and replacement of members:

- A. Members may resign from the WCRCC by notifying the Chairman of the WCRCC in writing or by email. Resignations are effective as of the date specified in the letter of resignation. If no date is specified, the resignation becomes effective the date it is received by the Chairman of the WCRCC.
- B. A member of the WCRCC may be removed by a vote of the majority of the membership present at any meeting of the WCRCC after written and email notification, ten (10) calendar days prior to the meeting, from the Credentials Committee to the member for the following reasons:
  1. The member's failure to appear in person at three (3) consecutive regular WCRCC meetings without notifying the WCRCC Secretary of his/her absence by email, telephone, or US Postal Service;

2. Primary residence outside of Washoe County.
- C. A member of the WCRCC may be removed for cause only by a two-thirds vote of the membership present at any meeting of the WCRCC. The WCRCC may consider removal of a member of the WCRCC after written and email notification, ten (10) calendar days prior to the meeting, from the Executive Committee, to the member for the following reasons. One member per motion may be considered for removal. All sensitive/embarrassing information, pertaining to the cause, will be considered in a special executive session of the executive committee or if necessary, an executive session of the WCRCC.
  1. The member's failure to support and adhere to the general purposes and specific objectives of the WCRCC as provided in Article II.
  2. The members violation of Article III, Section 4, E.
- D. Right of participation
  1. A person's right to participate or vote as a delegate to a County or State Convention or as a member of a County or State Central Committee may not be conditioned upon the payment of money.
  2. A reasonable fee may be charged to attend a County or State Convention.
  3. In the event a person resigns, is removed, or their nomination is not accepted, that person may not participate in the WCRCC activities for one year.
  4. After the one-year suspension the person must attend their next precinct meeting for election to the WCRCC.
- E. Changes to the Central Committee Membership
- F. After the WCRCC Convention the composition of the County Central Committee may be changed by the WCRCC to reflect changes in the organization of precincts and in the number of registered voters of the party, using the same standards adopted to elect delegates to the Washoe County Convention.

## Article IV: Officers

### Section 1. Election, term of office, resignation and replacement:

- A. The elected officers of the WCRCC are the Chairman, First Vice Chairman, Secretary, and Treasurer. They must reside in Washoe County, be registered Republicans, and be members in good standing of the WCRCC for a period of at least six (6) months preceding their respective nominations. Officers must be elected by the members of the WCRCC at the regular meeting in April of odd numbered years and shall take office on May 1 of the year in which they are elected;
- B. Officers serve for a period of two years. They are eligible for re-election to their positions.
- C. None of the officers of the WCRCC shall receive payment for their services.
- D. Vacancies in any elected office must be filled by special election of the WCRCC at the next regular or special meeting of the WCRCC, and the newly elected officer(s) will take office immediately. Notice of election shall be included in the call to the meeting. Any member elected to a WCRCC office pursuant to this paragraph serves the remainder of the term of the officer the member replaces.
- E. Term of service of the appointed Vice Chairmen, Standing Committee Chairmen and Directors and all paid personnel shall expire when a new Chairman takes office.
- F. Any elected officer of the WCRCC may be removed from office at any time for whatever cause the WCRCC may deem sufficient. At any properly noticed WCRCC meeting at which a quorum is present, a motion may be made and seconded by any members of the WCRCC, and after discussion, an affirmative vote of two-thirds (2/3) of the members of the WCRCC eligible to vote shall cause the elected officer to be removed from office immediately.
- G. Officers of the WCRCC have general charge of the affairs of the Republican Party in

Washoe County and have the powers usually exercised by these officers, subject the Nevada Republican Central Committee Bylaws.

Section 2. Duties of the elected officers

A. The Chairman shall:

1. Serve as chief executive officer of the WCRCC;
2. Preside at all meetings of the WCRCC and the Executive Committee;
3. Have the discretion to appoint, with approval of the Executive Committee, the Chairmen and Directors of Standing Committees and any Special Committees as needed;
4. Have the discretion to appoint, with approval of the Executive Committee, a Parliamentarian;
5. Implement policies established in conjunction with the Executive Committee for management of the WCRCC;
6. Appoint at least one, but not more than two, Vice Chairmen. It is preferable that one of the appointed Vice Chairmen be registered to vote in the Incline Village/Crystal Bay area of Washoe County unless the Party Chairman or elected First Vice Chairman is registered to vote in the Incline Village/Crystal Bay area;
7. Represent the WCRCC on the State Central Committee, at other functions and in any other capacity as may be required by virtue of the Chair's position;
8. Call the County Convention to order for the purpose of electing a temporary Chairman of the Convention.

B. The First Vice Chairman shall:

1. In the absence of the Chairman, the First Vice Chairman shall assume the duties of the Chairman;
2. In the event that the office of Chairman is vacated, the First Vice Chairman shall serve as acting Chairman until a new Chairman is elected in accordance with these Bylaws, at the next meeting of the WCRCC;
3. Represent the WCRCC on the State Central Committee, at other functions and in any other capacity as may be required by virtue of the Vice Chair position.

C. The Secretary shall:

1. Notify all members of the WCRCC, via postal mail, email or telephone, of meeting times and locations, unless responsibility is assigned by the Chair to someone else;
2. Take attendance at each WCRCC meeting for the purposes of determining that a quorum is present to conduct business;
3. Keep meeting attendance records;
4. Keep and distribute to all members accurate Minutes of WCRCC and Executive Committee meetings;
5. Keep a current record of names, addresses (physical and mailing), telephone numbers and emails of WCRCC members including precinct;
6. Be custodian of all records of the WCRCC and its Standing or Special Committees
7. Prepare regular correspondence for the WCRCC as needed;
8. Perform all other duties assigned by the Chairman.

D. The Treasurer shall:

1. Receive and have custody of all monies and financial records of the WCRCC and keep an accurate record of all monies received and disbursed as authorized by the WCRCC or Executive Committee;
2. Maintain an account for the WCRCC in a bank approved by the Executive Committee;

3. Serve as a member of the Budget and Fundraising Committees;
  4. Expend funds budgeted or approved by the Executive Committee;
  5. Report at each WCRCC meeting and make a full and complete report at the County Convention;
  6. Make an accounting of the funds on deposit, revenues and expenditures of the WCRCC available to the Executive Committee at all times;
  7. Submit all books of account, vouchers and receipts for audit biennially, immediately prior to the expiration of each term of office;
  8. Be informed of, and comply with, all federal, state and local statutes and regulations regarding the collection, management, disbursement and reporting of political party funds;
  9. Pay for budgeted expenditures consistent with the Budget and Expenditure Approval Policy. In the absence of the Treasurer, other elected officers of the WCRCC may approve and pay for budgeted items consistent with the policies and procedures approved by the Executive Committee.
- E. The duties of the appointed Vice Chairmen include all those assigned by the Chairman. This may include oversight of assigned Standing and Special Committees.
1. In the absence of the Chairman and the First Vice Chairman, the Second Vice Chairman shall assume duties of the Chairman. In the absence of the First and Second Vice Chairmen, the Third Vice Chairman shall assume the duties of the Chairman.
  2. In the event that the office of the Chairman is vacated, and if the First Vice Chairman is unable or unwilling to assume the duties of Chairman, the following order of officers shall succeed to the Chairmanship: Second Vice Chairman, Third Vice Chairman, Secretary, and Treasurer.

## **Article V: Executive Committee**

Section 1. The Executive Committee shall have general supervision of the WCRCC between its regular meetings and Convention. They shall meet monthly unless changed by the Executive Committee or the Chairman

- A. Its voting membership shall include:
  1. The four (4) elected officers of the WCRCC;
  2. The immediate past Chairman of the WCRCC, if not removed from office by the WCRCC;
  3. Ten (10) members-at-large elected by the WCRCC, as provided in Article V Section 2 A;
  4. The current President of the Nevada Federation of Republican Women, provided she resides in Washoe County
  5. No proxies shall be allowed.
- B. Thirty-three percent of the voting members listed above shall constitute a quorum for the transaction of business.
- C. Special meetings of the Executive Committee may be called by:
  1. The Chairman, upon at least 48-hour notice to each member;
  2. Fifty-one (51%) of the members of the Executive Committee by giving notice to the Chairman in writing or by email, who shall call the meeting to be held within 14 days of the date of said notice.
- D. The approval of the Executive Committee is required for the appointment and/or removal of Standing Committee and Special Committee Chairmen and Directors, and the County Parliamentarian.
- E. The respective officer of the WCRCC is responsible for drafting policies relevant to his or

her responsibilities. Once drafted, the policies will be discussed and, if accepted, approved by the Executive Committee of the WCRCC

- F. The Executive Committee shall report its activities and recommendations to the WCRCC at its meeting.
- G. Unexcused absences from three (3) consecutive meetings or six (6) in any calendar year, by any member, may cause removal from the WCRCC Executive Committee. Executive Committee members are excused by notification to the Chairman or Secretary;
- H. Primary residence outside of Washoe County shall cause automatic removal from the WCRCC Executive Committee.

## Section 2: At-Large Members Elected to the Executive Committee

- A. Election, term of office:
  - 1. For five (5) of the ten (10) At-Large positions, candidates shall be self-nominated or nominated by a member of the WCRCC. From the pool of such nominees, the WCRCC shall vote and select five (5) who broadly represent the membership of the WCRCC.
  - 2. Five (5) of the ten (10) At-Large positions shall be nominated by the recognized Republican clubs in Washoe County, as defined in Article V, Section 2. B. Each recognized club may nominate one person. Nominees shall be members of the WCRCC. From the pool of such nominees, the WCRCC shall vote and elect five (5).
  - 3. The At-Large Members are elected by the members of the WCRCC for a term of two (2) years at the regular meeting in April of even numbered years and shall take office on May 1 of the year in which they are elected.
- B. Recognized Republican clubs in Washoe County must:
  - 1. Be open to all registered Republicans without discrimination;
  - 2. Be operated under their own Bylaws;
  - 3. Operate in Washoe County;
  - 4. Maintain a minimum of ten registered Republicans as members.
  - 5. If new, be approved by the WCRCC Executive Committee with a two-thirds (2/3) vote and ratified by the WCRCC at the next scheduled general meeting;
  - 6. Be re-affirmed by the Executive Committee as meeting these requirements in January of the year of a Washoe County Republican Convention; and if found deficient, will have one (1) month to remedy the deficiency or will lose club status.

## Section 3. Vacancies on the Executive Committee

A vacancy in the Executive Committee must be filled by the WCRCC in accordance with Article V, Sections 1, 2.

# Article VI: Meetings

## Section 1. Regular meetings

- A. Shall be held monthly in person, or electronically if necessary, unless otherwise ordered by vote of the WCRCC.
  - 1. The Chairman, with the concurrence of the Executive Committee, shall establish the meeting dates for two years, within 30 days of assuming office.
  - 2. The Secretary will notify all WCRCC members of meeting dates, times, and locations at least 14 days prior to the meeting.
- B. Each voting member of the WCRCC has one (1) vote.
- C. All WCRCC meetings shall be open to the public. Non-members may be granted the



courtesy of speaking at the discretion of the Chair.

- D. Twenty (20) percent of the membership of the WCRCC shall constitute a quorum to transact business. No business shall be transacted in the name of the WCRCC unless a physical quorum is present. Use of proxies is prohibited.
- E. Minutes shall be open to the inspection of each member and will be available at the WCRCC Headquarters. It is mandatory that all actions, fiscal and policy, be reported to the WCRCC.

Section 2. Special meetings may be held as follows:

- A. By a motion passed at a regular meeting;
- B. On a call of twenty (20) percent of the WCRCC membership by notice to each member at least ten (10) days prior to the meeting;
- C. On call of the Chairman by notice to each member at least ten (10) days prior to the meeting.
- D. No special meeting may be called within ten (10) days of a regular meeting.

Section 3. Biennial Precinct Meetings (formerly known as "Caucus"):

- A. The purposes of the Biennial Precinct Meetings are to nominate members to the WCRCC, elect delegates to the County Convention, and make recommendations for the County platform.
- B. Biennial Precinct Meetings are the responsibility of the WCRCC.
- C. All registered Republican voters residing within that precinct are entitled to attend and participate in precinct meetings.
- D. The dates for the Biennial Precinct Meetings will be set by the State Central Committee in each year in which a general election is held.
- E. Precinct meetings must be held in one of the following places in the following order of preference:
  - 1. Any public building within the precinct if the meeting is for a single precinct, or any public building which is in reasonable proximity to the precincts and will accommodate a meeting of two or more precincts; or
  - 2. Any private building within the precinct or one of the precincts.
  - 3. If a meeting is not held for a particular precinct at the location specified, that precinct must be without representation at the County Convention unless the meeting was scheduled, with proper notice, and no registered voter of the party appeared. In that case, the meeting shall be deemed to have been held and the position of delegate is vacant.
- F. The WCRCC shall give notice of the meeting by posting in a conspicuous place outside the building where the meeting is to be held; and
- G. Publishing in one or more newspapers of general circulation in the precinct, published in the county, if any are so published, on the date set forth giving notice of the meeting by the State Central Committee.
  - 1. Promptly at the time and place appointed the Biennial Precinct Meeting must be convened and organized for each precinct. If access to the premises appointed for any such meeting is not available, the meeting may be convened at an accessible place.
  - 2. The meeting must be conducted openly and publicly and in such a manner that it is freely accessible to any registered Republican voter who resides in the precinct and who desires to attend the meeting.
- H. The notice must be printed in conspicuous display advertising format of not less than

10 column inches, and must include the following language, or words of similar import:

Notice to All Voters Registered  
In The State of Nevada Republican Party

In every year during which a general election is held, a Biennial Precinct Meeting will be held for each precinct. All persons registered in the party and residing in the precinct are entitled to attend the precinct meeting. Delegates to the party's County Convention will be elected at the meeting by those in attendance. Set forth below are the time and place at which your precinct meeting will be held, together with the number of delegates to be elected from each precinct. If you wish to participate in the organization of your party for the coming 2 years, attend your precinct meeting.

- I. The notice must specify:
  - 1. The date, time and place of the meeting; and
  - 2. The number of delegates to the County Convention to be chosen at the meeting as specified in Article III, Section 1, C.
- J. If a position of delegate is vacant the WCRCC shall appoint a delegate from among the qualified members of the party residing in the precinct in which the vacancy occurred, and the secretary of the WCRCC shall certify the appointed delegate to the County Convention.
- K. Persons nominated by their respective precinct meetings to serve as members of the WCRCC for the ensuing two years shall be certified and elected at the Washoe County Convention.
- L. Each County Convention is empowered to fill any nominations left unfilled by the precinct meetings, in accordance with these Bylaws.

Certificate forms:

- 1. The WCRCC shall prepare and number serially a number of certificate forms equal to the total number of delegates to be elected throughout the county, and deliver the appropriate number to each precinct meeting.
- 2. Each certificate must be in duplicate. The original must be given to the elected delegate, and the duplicate transmitted to the WCRCC.
- 3. All duplicates must be delivered to the Chair of the preliminary Credentials Committee of the County Convention. Every delegate who presents a certificate matching one of the duplicates must be seated without dispute.

## **Article VII: County Convention**

Section 1. The purpose of the County Convention is to:

- A. Elect delegates to the Nevada Republican State Convention;
- B. Adopt a County platform;
- C. Elect the County Central Committee;
- D. Take such other action pertaining to the affairs of the County as deem proper which remain consistent with its Bylaws and Title 24 of the Nevada Revised Statutes.

Section 2. Date of Convention

- A. The County Convention for all registered Republican voters in Washoe County is the responsibility of the WCRCC to call at a time and date set by Nevada Republican State Central Committee to be held each year in which a general election is held.
- B. At a time and date set by the in each year in which a general election is to be held, the delegates so elected to the County Convention shall convene at the county seat, or at

such other place in the county as the WCRCC shall designate

1. They shall organize, elect the delegates to which the registered Republican voters residing in Washoe County are entitled to the Republican State Convention, and elect the members of the WCRCC for the ensuing term.
2. They may also adopt a county platform and take such other action, pertaining to the affairs of their party in that county, as they may deem proper.
3. The WCRCC shall cause notice of the holding of the County Convention of its party to be published in one or more of Washoe County newspapers. The notice must be in substantially the following form:

NOTICE OF THE WASHOE COUNTY REPUBLICAN CONVENTION

Notice is hereby given that the County Convention of the Republican Party for Washoe County will be held at ..... in ....., on the .....day of the month of ..... of the year .....; that at the convention delegates to the Nevada State Republican Convention will be elected, a County Central Committee, known as the Washoe County Republican Central Committee (WCRCC), to serve for the ensuing 2 years will be chosen, and other party affairs may be considered; that delegates to such County Convention will be chosen at WCRCC precinct meetings to be held in each voting precinct in the county on or before the .... day of the month of ..... of the year .....; and that a voting precinct is entitled to a number of delegates in proportion to the number of registered voters of the Republican Party residing in the precinct as set forth in Article III, Section 1, C.

County Central Committee of.....Washoe County, Nevada

By.....

And.....

- D. The WCRCC shall, before the date of the Convention, designate a preliminary credentials committee to examine the credentials of all persons claiming to be delegates. All such persons whose credentials are not in dispute must be seated as delegates
- E. The persons so seated shall elect a temporary chair, who shall appoint a temporary secretary and a credentials committee to examine and report on all cases of disputed credentials
- F. When all such disputes have been determined, the Convention shall complete its organizations and adopt its agenda.
- G. The chair and the secretary of the WCRCC shall certify to the State Convention the result of the election by the County Convention of delegates to the State Convention
  1. The WCRCC, to be elected by the County Convention, must consist of such number of members as may be authorized by Article VII, Section 3, D.

Section 3. Delegates to the Convention

- A. Any and all delegates to the Convention must be duly elected at the precinct meetings directly preceding the Convention, and appointed prior to the commencement of the Convention.
- B. Delegates to the County Convention who shall elect County Central Committee members who were nominated at the Biennial Precinct Meeting.
- C. In presidential election years, the election of delegates may be a part of expressing preferences for candidates for the party's nomination for President of the United States if the rules of the party permit such conduct. The result of the election must be certified to the County Convention of the party by the chair and the secretary of the meeting upon the forms specified in subsection 3 D.
- D. Any registered Republican residing in Washoe County is entitled to attend this Convention. However, only delegates selected at their precinct meeting are eligible to

vote.

E. Each precinct:

1. Shall determine the number of eligible delegates per precinct by having the WCRCC request the county clerk determine and report on the number of registered Republican voters of each precinct as of:
  - a. The date 90 days before the date set for the Biennial Precinct Meeting. In addition, a request shall be made of the County Clerk to notify the Secretary of State and the WCRCC of those numbers within 10 days after the date of the request.
  - b. The number determined pursuant to Article VII, Section 1, F, shall be used to determine the number of delegates to the County Convention.
2. Is entitled to have at least one WCRCC member and delegate to the County Convention.

Section 4. Officers of the Convention

The Chairman, with the approval of the Executive Committee, may appoint temporary officers to the Convention. No temporary officers may be appointed unless elected as a delegate at the Biennial Precinct Meeting directly preceding the Convention with the exception of the Chairman of the Convention.

Section 5. Convention Committees

- A. .On or before the 90th day preceding the County Convention, the Chairman, with the approval of the Executive Committee, shall appoint Convention Committees whose term shall expire simultaneously with the adjournment of the County Convention. The Chairman shall name Chairmen to the following committees:
  - Credentials
  - 1. Standing Rules
  - 2. Program
  - 3. Convention Arrangements
  - 4. Platform
  - 5. Resolutions
  - 6. Nominations
  - 7. Elections
- B. The Chairman and the Executive Committee may reserve the right at the initial time of appointment to name each specific member of a committee. In the absence of such selection, each Committee Chairman shall be free to select membership of the Committee.

Section 6. Delegates to State Convention

Delegates to the State Convention will be elected at the County Convention and shall be one delegate for each 150 registered Republican voters, or major fraction of such number, residing in Washoe County.

**Article VIII: Committees**

Section 1. Standing Committees and responsibilities

- A. All Committee Chairmen and Directors appointed by the WCRCC Chair with Executive Committee approval shall be members of the WCRCC. Any Committee business should be brought before the appropriate Committee prior to being brought to the Executive Committee. Standing Committee Chairs and Directors may form sub-committees at their discretion.
- B. Budget - The Budget Director:

1. Prepares - a proposed annual budget for the following fiscal year for approval at the first WCRCC meeting in January of each year;
  2. Prepares records to support an annual review and a biennial audit and establishes policy and procedures for collection and accounting of monies at events;
  3. The Treasurer shall be a member of this Committee.
- C. Fundraising - The Fundraising Director:
1. Oversees all fundraising activities of the WCRCC including the Century Club and Lincoln Day Dinner events.
  2. The Treasurer shall be a member of this Committee;
- D. Field Operations - The Director of Field Operations:
1. Will provide the WCRCC with a structure through which to reach individuals within Washoe County and to conduct training of Precinct Captains;
  2. Will direct voter registration, campaign volunteers and voting activities;
  3. Will work to ensure that every voter in the Precinct Captain's precinct gets to the polls on Election Day;
  4. Is responsible for monitoring and making arrangements for voter registration at events throughout Washoe County.
- E. Communications - The Director of Communications:
1. Coordinates all publicity activities including, but not limited to, advertising, press releases, and media contacts;
  2. Is responsible for all external and internal communications of the WCRCC and the Executive Committee of the WCRCC;
  3. Is responsible for all non-fundraising events of the WCRCC (except for the caucuses and conventions, which are addressed in these Bylaws, Article VII);
  4. Serves as liaison with various minority groups throughout Washoe County.
  5. Maintains the website:
    - a. Update WCRCC election results to reflect new officers.
    - b. Post most recent Bylaws and Standing Rules.
    - c. Post most recent WCRCC membership application.
    - d. Post WCRCC Committee Chairs and the Committee members.
- F. Political Affairs - The Director of Political Affairs
1. Liaises with the Nevada Republican Party in reviewing all Bill Draft Request and Bills introduced in the Nevada State Legislature and forwards information to the WCRCC Executive Committee on any bills that may positively or adversely affect Nevada Republicans;
  2. Reports to the WCRCC the status of legislation in the US Senate and/or House and Nevada Legislature that will strongly affect Nevada Republicans;
  3. Serves as a member of the Fundraising and the Candidate Recruitment Standing Committees;
  4. Assists the Chairman as an additional contact person with elected officials, candidates, and other political and policy organization;
- G. Nominating and Candidate Recruitment – The Chair of Nominating and Candidate Recruitment
1. Shall consist of at least 5 members. The Committee Chairman, the political affairs director, and a minimum of 3 members, all of which must be voting members of the Washoe County Republican Central Committee.
  2. Be responsible and proactive in recruitment and development of candidates for Washoe County Public Offices.
    - a. Working both in and outside of the Central Committee to both develop current members and civilians outside of the WCRCC into potential public nominees.

- b. Provide assistance, when asked, to any WCRCC vetted candidate who is running for public office.
    - c. The overall duty of which is to find and develop candidates who will help broaden and strengthen the coalition of Washoe County Republicans and our agenda.
  - 3. Submit (Present if requested) to the Central Committee at least once a year the progress and current activities of this committee.
- H. Governing Documents – The Chair of Governing Documents
  - 1. Shall consist of at least five members. The Committee Chairman, the Parliamentarian, and a minimum of 3 members, all of which must be voting members of the Washoe County Republican Central Committee.
  - 2. Review Governing Documents (Bylaws, Standing Rules, Policies and Procedures, etc.) and consider amendments that have been submitted.
  - 3. Review bylaws of the State and National Republican Committees Bylaws to ensure that they are not in conflict with these Bylaws.
  - 4. Upon request, assist other committees or subcommittees in revising any amendments or changes they see fit to change in any bylaws or governing documents.
- I. Information Technology (IT) - The Chair of Information Technology maintains the office computers, computer programs, and provides tech support.

#### Section 2. Special Committees

The Chairman may appoint Special Committees as needed, to serve no longer than the time required to accomplish the task(s) for which they were appointed.

### **Article IX: Nevada Republican Central Committee**

#### Section 1. Nevada Republican Central Committee (NRCC) Representatives

- A. The WCRCC shall elect representatives to the Nevada Republican Central Committee at the April meeting in even numbered years. All nominees shall be members of the WCRCC;
- B. The Chairman and First Vice Chairman shall be representatives;
- C. The number of representatives to the NRCC shall be determined on the basis of one additional representative for each 2000 Republican voters, or major fraction thereof, in Washoe County as of the first Monday in January each year in which a State Convention is held, plus an additional two members.
- D. These representatives shall serve two-year terms.
- E. All proxies from Washoe County Republican Party members of the NRCC shall be turned into the Washoe County Republican Party Secretary no later than 5 days before the date of the NRCC meeting whether they are assigned or not unassigned to a particular person. No proxy from the Washoe County delegation shall be effective unless and until the Secretary of the Washoe County Republican Party Central Committee has certified the proxy. The Executive Committee shall adopt such rules as to comply with this paragraph.

#### Section 2. Vacancies

A vacancy in the County's delegation to the NRCC shall be filled by a vote at the next WCRCC meeting.

## Article X: Parliamentary Authority and Interpretation of Bylaws

### Section 1. Parliamentary authority:

The latest revision of Robert's Rules of Order, where not superseded, by the Rules of the Republican National Committee or the NRCC Bylaws, shall govern all proceedings of the WCRCC.

### Section 2. Interpretation of the Bylaws:

Nothing contained in these Bylaws shall be interpreted in a manner contrary to the provisions of the election laws or statutes pertaining to political parties, which are codified in the Nevada Revised Statutes or the in the Republican Party of Nevada Bylaws.

## Article XI: Amendments

### Section 1. Procedure

- A. These Bylaws may be amended by a two-thirds vote of those present at any meeting of the WCRCC at which a quorum is present, providing proper notice of 14 days has been given to all WCRCC members.
- B. If 14 day notice has not been given per Article XI Section 1, A, an amendment may be presented at one meeting of the WCRCC and voted on at the next meeting.

### Section 2. History of Amendments

#### 2021

Article II § 2 B, C 5 Amended 28 Sept 21 clarification of verbiage, by vote Central Committee Meeting  
Article III § 1 A Amended 28 Sept 21 clarification of verbiage, formerly Article III §1  
Article III § 1 B Amended 28 Sept 21 moved from Article III §1  
Article III § 1 C Amended 28 Sept 21 moved from Article VII §1, C  
Article III § 2 A, B Amended 28 Sept 21 clarification of verbiage, by vote Central Committee Meeting  
Article III § Amended 28 Sept 21 new title for clarification  
Article III § 3 A Amended 28 Sept 21 moved from Article III § 4, D  
Article III § 3 B, C Amended 28 Sept 21 from Policy to be Nominated for Membership 7-1-21  
Article III § 3 E Amended 28 Sept 21 verbiage added for clarification  
Article III § 3 E, 1, 2, 3 Amended 28 Sept 21 moved from Article III § 4, D, 4-5  
Article III § 3 E, 4 Amended 28 Sept 21 moved from Article III § 4, D, 3  
Article III § 4 Amended 28 Sept 21 moved from Article III § 3  
Article III § 5 A Amended 28 Sept 21 moved from Article III § 4, A  
Article III § 5 B 1, 2, 3, 4, 5 Amended 28 Sept 21 verbiage added for clarity and removed bring in to compliance with NRS 293.157.2; §1, 2, 3, 4, formerly Article III § 4, B, 1, 2, 3, 4  
Article III § 5 D Amended 28 Sept 21 verbiage added to resolve conflict with NRS 293.157.3  
Article III § 5 E Amended 28 Sept 21 verbiage from NRS 293.161  
Article III § 5 F Amended 28 Sept 21 verbiage from NRS 293.143.1  
Article IV § 1 Amended 28 Sept 21 lettering correction  
Article IV § 1 G, H Amended 28 Sept 21 altered verbiage for clarification  
Article V § 1 Amended July 2021 by vote Executive Committee Meeting  
Article V § 1 G, H Amended 28 Sept 21 changed verbiage for clarification  
Article V § 2 A, 2 Amended 28 Sept 21 to changed verbiage for clarification  
Article V § 3 Amended 28 Sept 21 notations updated  
Article VI § 1 A Amended 22 July 21, Central Committee Meeting  
Article VI § 2 D, E Amended 28 Sept 21 altered in response to Central Committee vote 22 July 21 and to resolve conflict with NRS 293.157.4  
Article VI § 3 A Amended 28 Sept 21 moved from Article VI §3 C  
Article VI § 3 B Amended 28 Sept 21 moved from Article VI §3 A  
Article VI § 3 C Amended 28 Sept 21 moved from Article VI §3 B

Article VI § 3 D Amended 28 Sept 21 omitted as referred to NRS 293  
 Article VI § 3 E Amended 28 Sept 21 incorporation of NRS 293.135.1  
 Article VI § 3 F Amended 28 Sept 21 incorporation of NRS 293.135.2  
 Article VI § 3 F 1 Amended 28 Sept 21 incorporation of NRS 293.135.2a  
 Article VI § 3 F 2 Amended 28 Sept 21 incorporation of NRS 293.135.2b  
 Article VI § 3 F 3 Amended 28 Sept 21 incorporation of NRS 293.137.2  
 Article VI § 3 G Amended 28 Sept 21 incorporation of NRS 293.135.4  
 Article VI § 3 H 1 Amended 28 Sept 21 incorporation of NRS 293.137.1  
 Article VI § 3 I Amended 28 Sept 21 incorporation of NRS 293.135.3  
 Article VI § 3 J Amended 28 Sept 21 incorporation of NRS 293.137.1  
 Article VI § 3 K Amended 28 Sept 21 incorporation of NRS 293.137.2  
 Article VI § 3 M Amended 28 Sept 21 clarification of verbiage  
 Article VI § 3 M 1, 2 Amended 28 Sept 21 incorporation of NRS 293.137.3  
 Article VI § 3 M 3 Amended 28 Sept 21 incorporation of NRS 293.137.4  
 Article VII § 1 Amended 28 Sept 21 from Article VII § 3  
 Article VII § 2 B Amended 28 Sept 21 from Article VII § 5  
 Article VII § 2 B 1, 2 Amended 28 Sept 21 incorporating NRS 293.140.1  
 Article VII § 2 C, D Amended 28 Sept 21 incorporating NRS 293.140.2.2a  
 Article VII § 2 E Amended 28 Sept 21 incorporating NRS 293.140.2.2b  
 Article VII § 2 F Amended 28 Sept 21 incorporating NRS 293.140.2.2c  
 Article VII § 2 G Amended 28 Sept 21 incorporating NRS 293.140.3  
 Article VII § 2 H Amended 28 Sept 21 incorporating NRS 293.143.1  
 Article VII § 3 A Amended 28 Sept 21 from Article VII §1 A  
 Article VII § 3 B, C Amended 28 Sept 21 incorporating NRS 293.137  
 Article VII § 3 D Amended 28 Sept 21 from Article VII §1 B  
 Article VII § 3 E 1 Amended 28 Sept 21 incorporating NRS 293.133.2 a, b, c  
 Article VII § 3 E 2 Amended 28 Sept 21 incorporating NRS 293.133  
 Article VII § 4 Amended 28 Sept 21 from Article VII § 2, altered verbiage for clarification  
 Article VII § 5 A, B Amended 28 Sept 21 from Article VII § 4, numbering correction  
 Article VII § 6 Amended 28 Sept 21 incorporating NRS 293.145  
 Article VIII § 1 A, B 1, D 1, E1, 3, F Amended 28 Sept 21 altered verbiage for clarification; altered verbiage for clarification  
 Article VIII § 1 E 5 Amended 28 Sept 21 added for clarification  
 Article X § 1 A, B Amended 28 Sept 21 verbiage clarification by vote Central Committee  
 Article XI § 1 B Amended 28 Sept 21 verbiage clarification by vote Central Committee  
 Article XI § 2 Amended 28 Sept 21 added for clarification by vote Central Committee  
 Article XII Deletion from Bylaws 28 Sept 21 by vote Central Committee

## 2022

Article III § 5 D 3,4 31 Jan 22 added constraints to prevent former members who have resigned, been removed, or who's nomination was not accepted, from regaining membership quickly; by vote of the Central Committee  
 Article VIII § 1 F 5, 31 Jan 22 deleted to create a new committee; by vote of the Central Committee  
 Article VIII § 1 G 3 (a portion) 31 Jan 22 deleted Bylaw Committee name; by vote of the Central Committee  
 Article VIII § 1 G 1,2,4 and H 31 Jan 22 defines the new committee Governing Documents; vote of the Central Committee  
 Article III §5 B 1, 2 and C 1, 2 Amended 25 April 22 Changing the removal of members, notification procedures and terms by vote of the Central Committee