

## Policy Regarding WCRP Resolutions

### A. Submittal Process for Resolutions

1. Any member of the WCRCC may submit a Resolution for approval by the WCRCC. Proposed Resolutions will be submitted via email to resolutions@washoegop.org or delivered in hand or by US Mail to the Washoe County Republican Party Office.
2. Proposed Resolutions must be in the specified format outlined at the end of this policy.
3. Submission must include the author's name, precinct, and contact information (email, telephone #).
4. The WCRCC Resolutions Committee will review any and all proposed resolutions.
5. The committee may contact the author for clarification, editing, or collaboration prior to presenting to the WCRCC for approval.
6. During the Central Committee meeting, the Resolutions Committee Chair will present each proposed resolution to the WCRCC with the committee's recommendations, comments, and/or minority reports as applicable.
7. If the Committee recommends not to adopt, the author of the resolution will be provided the opportunity to make a motion to adopt.

### B. Timeline for Resolution Submission, Review, and Presentation to the WCRCC

1. The Resolutions Committee of the WCRCC will meet monthly before the 10th to discuss, debate, and decide upon recommendations for any submitted and complete resolution, since the last Resolutions Committee Meeting.
2. The Resolutions Committee Chair will provide a copy of the proposed Resolution to the WCRP Secretary no later than 15 days prior to the scheduled Central Committee Meeting for inclusion in the monthly Call to Meeting. This action will allow all WCRCC members to review the proposed Resolution and consider its merits before presentation on the floor.
3. By exception, and solely at the discretion of the Chair of the WCRP, may a resolution be presented for approval to the WCRCC without first being published in the Call to Meeting. In such a case, the Chair of the WCRP will direct the Resolutions Committee conduct an emergency review of the Resolution.

## Resolution Format:

### Title (i.e. **Washoe County Republican Party Resolution W-2023-01 Demanding Election Integrity**)

- Resolution number will always begin with "W" for Washoe County, followed by the four-digit calendar year, followed by the sequence number in which that resolution will be published. WCRP assigns the number upon publication.

**Whereas**, Concise, factual background paragraph(s) explaining why the resolution is proposed. This could be praise, condemnation, or otherwise.

**Resolved**, WCRP declaration(s) based on facts presented.

**Resolved**, Final paragraph shall direct publication or distribution of resolution.